

PANTHER TRACE VILLAS

ASSOCIATION, INC.

Board of Directors Meeting April 7, 2014 Panther Trace II Clubhouse Meeting Minutes

1. Certifying of Quorum-Call to Order

The Board of Directors Meeting was called to order by President, Will Pelland at 6:31 p.m. It was confirmed that the meeting notice was posted at least 48 hours in advance. Directors Burt Federman and Phyllis Key were also present. It was determined that a quorum was established. Doug Pinner and Jennifer Conti from McNeil Management also attended.

2. Approval of Minutes

The Board reviewed the prior meeting minutes as prepared by Manager.

On Motion: Duly made Will Pelland, second by Burt Federman and carried unanimously.

Resolve: To waive reading of the prior meeting minutes and approve them as presented.

3. Management Reports

Manager presented current Financial and Management reports and responded to questions from Board.

4. New Business

Spring Newsletter: The Board discussed a newsletter for the spring, Board will hand deliver to residents and post on website.

Janitorial Service: The Board discussed current janitorial service, the Board is not dissatisfied but another vendor is an option if current janitorial service prefers not to match price of opposing vendor.

5. Adjournment

On Motion: Duly made by Burt Federman, second by Phyllis Key and carried unanimously.

Resolve: To adjourn the meeting at 8:00 p.m.


Prepared by Manager for Secretary