

PANTHER TRACE VILLAS

ASSOCIATION, INC.

Board of Directors Meeting January 21, 2015 Panther Trace II Clubhouse Meeting Minutes

1. Certifying of Quorum-Call to Order

The Board of Directors Meeting was called to order by President, Will Pelland at 6:50p.m. It was confirmed that the meeting notice was posted at least 48 hours in advance and Manager presented affidavit of mailing for annual meeting notice sent to all owners. Directors Burt Federman and Phyllis Key were also present. It was determined that a quorum was established. Doug Pinner from McNeil Management and Brett Perez from Austin Outdoor also attended.

2. Approval of Minutes

The Board will review the prior meeting minutes at the next regular board meeting.

3. Election of Officers

Election of Officers: Board discussed the officer positions.

On Motion: Duly made Burt Federman, second by Will Pelland and carried unanimously.

Resolve: To keep all officer positions the same as follows:

President – Will Pelland
Vice President – Burt Federman
Secretary – Phyllis Key

4. Management Reports

Manager presented current Financial and Management reports and responded to questions from Board.

5. New Business

Landscaping: Brett Perez from Austin Outdoor provided landscaping updates regarding recent overhaul of irrigation system, removal/replanting of trees and answered homeowner questions. The Board reviewed proposal from Austin Outdoor for mulching, would like it done after installation of trees, near end of February.

On Motion: Duly made Will Pelland, second by Phyllis Key and carried unanimously.

Resolve: To approve the Austin Outdoor proposal for mulch.

Lease Applications: The Board requested that Manager implement a leasing application process in accordance with the governing documents.

Newsletter: The Board discussed the need for a routine, quarterly newsletter.

On Motion: Duly made Will Pelland, second by Burt Federman and carried unanimously.

Resolve: To approve the expense for creation and distribution of quarterly newsletter.

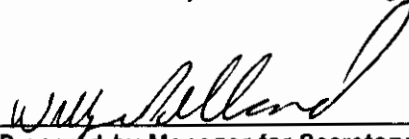
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6. Adjournment

On Motion: Duly made by Burt Federman, second by Phyllis Key and carried unanimously.

Resolve: To adjourn the meeting at 7:45 p.m.


Prepared by Manager for Secretary

President HOA

4/1/2015