

# Panther Trace Villas

ASSOCIATION, INC.

**Annual Membership  
January 20, 2016  
Panther Trace II Clubhouse**

**Meeting Minutes**

**1. Call to Order-Certifying of Quorum**

The Annual Membership Meeting was called to order by President, Burt Federman at 6:35pm. Board member Phyllis Key was present. Patricia England of McNeil Management was also in attendance. With sixteen (16) lots represented by proxy and thirty (30) lots represented in person, a quorum of the membership was established with forty-six (46) lots represented in total.

**2. Proof of Notice of Meeting**

An affidavit of mailing was presented by McNeil Management as proof of proper notice to all owners of record. Affidavit will be placed in the Association files.

**3. Reading of Unapproved Minutes**

The prior meeting minutes were read aloud by Manager.

**On Motion:** Duly made by Phyllis Key second by Burt Federman and carried unanimously.

**Resolve:** To approve the 2015 Annual Meeting minutes as read.

**4. New Business**

**Community Update** – The Board provided a community update regarding landscaping, refurbishing of pool patio furniture and 2016 painting project.

**Number of Board Members** – The membership discussed the options of having a 5 member board or a 3 member board, a first and second motion were supported by the membership in favor of increasing the number of board members to 5.

**On Motion:** Duly made by Burt Federman second by Phyllis Key and carried unanimously.

**Resolve:** To approve a five-member board.

**Nominations of Board Members** – The floor was opened to nominations. The following were nominated as candidates for the Board of Directors:

Rick Duesler  
Burt Federman  
Phyllis Key  
Phillip McConnell  
Wally Rivera  
John Willis

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**On Motion:** Duly made by Burt Federman second by Phyllis Key and carried unanimously.

**Resolve:** To close the floor to nominations.

**Election of Directors** – Having only 5 board positions available and six (6) nominations recorded, a vote of the membership was required. Members completed and turned in their voting ballots. Two (2) volunteers were selected from the audience to tally votes. Tally of votes was overseen and supervised by Patricia England from McNeil Management, with the below candidates receiving the highest number of votes.

- Rick Duesler
- Burt Federman
- Phyllis Key
- Wally Rivera
- John Willis

## 5. Adjournment

**On Motion:** Duly made by Burt Federman second by Phyllis Key and carried unanimously.

**Resolve:** To adjourn the meeting at 7:25pm



Prepared by Manager on Behalf of Secretary